carissaPECHEdesign

Dear valued client,

As the coronavirus (COVID-19) continues to be a growing concern globally, like many other organisations our team are taking appropriate precautions and actions in accordance with advice provided by the relevant health and government authorities. We understand that the uncertainty surrounding the COVID-19 situation is unsettling and our top priority is the health & wellbeing of our clients and team. As a result we have put in place the following to minimise the risk of exposure to everyone involved:

- Client meetings with Carissa should you prefer to proceed with your consultation via phone / Zoom, we have created a new 'Virtual Consultation' service.
- All staff are encoraged to be fully vacinated and required to stay home if experiencing any flu like symptoms.
- Should your consultation go ahead in person, as planned, please sanitise prior to our meeting and while a 'handshake' is common polite practice, as we navigate through this period of heightened volatility, an 'elbow bump' or 'toe tap' will be just as good at this time.
- If you have recently returned from overseas, as it is now law to selfisolate for 14 days upon arrival back in Australia, we ask that you notify us and we can re-schedule or arrange a phone or skype meeting.
- If you are experiencing any cold/flu like symptoms or have been in contact with anyone that has tested positive to the virus, please notify us and we can re-schedule or arrange a phone or skype meeting.
- If you wish to reduce the need to visit our office and/or site, emailing documents and any requirements is a safe option.

We are facing a very tumultuous time as a community and if we all work together, we weather this storm.

Should you have any queries or concerns regarding any information above or your please feel free to contact Carissa directly.

Yours sincerely,

Carissa PEHE

Carissa (Toy)Péché Interior landscape designer